



## Agenda Item Summary

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### **Submitted By**

John P. Wielebnicki, Public Works Director

### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving an Independent Contractor Agreement with Everest Snow Management, Inc. for Village Wide Parkway Tree Watering Services in 2020 in an Amount not to Exceed \$45,000.00 and Authorizing its Execution**

### **Overview**

In January of 2020 Village staff requested bids for Village wide tree watering services. Staff proposes to award the contract to the low responsive bidder, Everest Snow Management, Inc. of Hickory Hills, IL.

### **Recommendation**

Approve the Resolution.

### **Fiscal Impact**

The Fiscal Year 2020 budget provides a total of \$175,000.00 for the replacement of parkway trees and contract watering in the Capital Improvement Fund, Tree Replacement account no. 3095-43780-101-570957. \$125,000.00 is allocated for tree purchase and installation with \$45,000.00 available for contract watering of those trees. \$5,000.00 is allocated for the contract growing of trees and the purchase of watering mats.

The proposed not to exceed amount of this contract is \$45,000.00.

### **Background**

The Village plants approximately 300 - 500 trees each year on Village right-of-way in parkway and medians. To insure a successful installation, part of the after care for these trees is watering provided by contractor for the first growing season.

Village Staff solicited for bids in January of this year for the 2020 growing season. Everest Snow Management, Inc. is the low responsive bidder for this contract. Everest Snow Management, Inc. has completed this work for the Village in the past (2017-2019). They are a quality contractor who provides excellent service.

This agreement would include the possibility of two optional one year renewals.

### **Alternatives**

The Board can delay action to gain additional information.

**Previous Board Action**

The Village Board has approved Independent Contractor Agreements for this type of work annually. In 2019 the Village board approved a second renewal of the contract with a not to exceed amount of \$72,000.00.

Bid costs for watering in 2020 is \$3.61 per stop as compared to \$3.50 per stop in 2019. The number of trees being watered in 2020 is less than in 2019 resulting in a lower total contract price.

**Citizen Advisory Commission Action**

N/A.

**Anticipated Future Actions/Commitments**

It is anticipated that this work will continue to be performed by contractors thus requiring Village Board approval.

**Intergovernmental Cooperation Opportunities**

To date, no local intergovernmental programs have been established to jointly bid out this work.