



## Agenda Item Summary

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**File #:** RES 20-185, **Version:** 1

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### **Submitted By**

Robert Anderson, Adjudication Director

### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving an Agreement for Bailiff Services with Caleb Zufall for a One-Year Period and Authorizing Its Execution**

### **Overview**

This is an agreement for a new bailiff for administrative adjudication hearings for a one year period to replace a bailiff that retired.

### **Recommendation**

Staff recommends approval of this Resolution.

### **Fiscal Impact**

The hourly fee for the baliff is \$28.00. The two (2) baliffs will not exceed \$30,000.00 combined during the 2020 fiscal year. The FY20 budget is \$162,000.00 for these services. The payment to all administrative law judges will not exceed \$132,000.00.

### **Background**

The Adjudication baliffs provide services for approximately 100 days of hearings. The agreement is for Caleb Zufall to provide these services to replace Edward Polfus who has retired.

### **Alternatives**

N/A

### **Previous Board Action**

In the past, the Village Board has approved the agreements for baliff services.

### **Citizen Advisory Commission Action**

N/A

### **Anticipated Future Actions/Commitments**

N/A

### **Intergovernmental Cooperation Opportunities**

N/A