



Agenda Item Summary

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Submitted By

Steven Drazner, Chief Financial Officer

Reviewed By

LKS

Agenda Item Title

An Ordinance Amending the Fiscal Year 2020 Annual Budget

Overview

An ordinance is hereby presented to appropriate funds for FY20. On a continuous basis, staff evaluates all expenditures and certain adjustments must be made based on various circumstances. On a quarterly basis, these adjustments (amendments) are recommended to the Village Board for approval.

For the Q3, 2020, the attached amendments for Board consideration includes reclassifications between or among accounts (new money is not requested), as well as a few new money requests. The details for each requested amendment are presented herein and summarized by Fund below.

Staff Recommendation

Adopt the Ordinance.

Fiscal Impact

The new funding amendments as presented for Board consideration are summarized by Fund as follows:

General Fund	\$382,650
Federal RICO	\$18,700
Emergency Solutions Grant	\$10,768
CDBG	\$305,680
Sustainability	\$55,000
Capital Fleet	\$3,000
Self-Insured Retention	\$250,000
Health Insurance	\$46,000
 TOTAL	 \$1,071,798

Included in the above numbers, the three largest new funding requests are Affordable Housing at \$260,000, CDBG CARES Act business assistance at \$250,000, and workers compensation in the Self Insured Retention

Fund for \$250,000. These three amendments total \$760,000 of the total \$1,071,798.

In addition, while staff does not typically amend a budget for a reduction unless it is related to a reclassification, one sole budget reduction for \$15,000 is also included related to Holiday Décor.

Finally, a handful of reclassification amendments are being presented which have an overall zero effect on total Village-wide expenditures.

For the new money requests, there is adequate fund balance available and please note that the Affordable Housing amendment has sufficient restricted reserves set aside while the CARES business assistance is funded via CDBG grants.

Background

The annual budget which provides a ceiling on spending by account, department, and fund is approved each December for the subsequent fiscal year. While every effort is made during the budget process to project and forecast spending for the following year, there are instances when a budget amendment may be required in the following situations:

- 1) Funds were not entirely spent in the preceding year and it is thus necessary to shift the unspent budget into the current fiscal year (a “Carryforward” budget amendment).
- 2) Unforeseen expenditures which were not budgeted are necessary (a “New Money” budget amendment).
- 3) Funds are merely moved from one account to another within the budget (a “Reclassification” budget amendment).

Alternatives

Additional information will be provided upon request.

Previous Board Action

Ordinance 20-037 adopted on June 15, 2020.

Citizen Advisory Commission Action

N/A.

Anticipated Future Actions/Commitments

N/A.

Intergovernmental Cooperation Opportunities

N/A.