



Agenda Item Summary

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Submitted By

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Reviewed By

AMZ

Agenda Item Title

A Resolution Approving a Professional Services Agreement with CISYNC, LLC for Police Department Records Management Services in an Amount Not To Exceed \$35,240 with an Option to Renew for Two Additional One-Year Periods and Authorizing its Execution

Overview

The Police Department requested a proposal from CISYNC LLC to provide the department with a review of our current Records Management System. The consultant's services will include an analysis of our codes and system configurations while automating some processes and making citizen-facing interactive reports and dashboards.

Please note: This item was tabled at the June 24, 2021, Village Board meeting.

Recommendation

Approve the Resolution

Fiscal Impact

The FY 21 budget included the cost of the consultant in account 1001.42400.101.530660.

Background

As of Jan 1, 2021, the Bureau of Justice Statistics on the National Crime Statistics Exchange transitioned the Uniform Crime Reporting (UCR) Program to a National Incident Based Reporting System (NIBRS) only data collection. Unlike data reported through the UCR Program's traditional Summary Reporting System (SRS), an aggregate monthly tally of crimes, NIBRS goes much deeper because of its ability to provide circumstances and context for crimes like location, time of day, and whether the incident was cleared. NIBRS was implemented to improve the overall quality of crime data collected by law enforcement.

CISYNC will work with our records division and crime analysis unit to make sure our system is properly configured and make the necessary adjustments. They will create internal/external web-based dashboards consisting of crime, service calls, and activity. CISYNC has extensive knowledge in public safety records management. The custom reports will allow the Police Department to make data-driven decisions. All reporting products are from a sole source and are developed, sold, and distributed exclusively by CISYNC.

Alternatives

The alternative to this recommendation could be to delay action to gain additional information.

Previous Board Action

N/A

Citizen Advisory Commission Action

N/A

Anticipated Future Actions/Commitments

N/A

Intergovernmental Cooperation Opportunities

N/A