



Agenda Item Summary

File #: RES 21-197, **Version:** 1

Submitted By

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Reviewed By

AMZ

Agenda Item Title

A Resolution Approving a Purchase Price Agreement with On Time Embroidery Incorporated, d/b/a Unique Apparel Solutions for Firefighter/Paramedic Uniforms and Clothing in an Amount Not to Exceed \$40,000 and Authorizing its Execution

Overview

On Time Embroidery was selected as the uniform/clothing vendor for the Fire Department personnel to use to replace uniform and clothing as needed during the fiscal year 2021.

Recommendation

Approve the Resolution

Fiscal Impact

The funds budgeted in 2021 are included in GL# 1001.42510.101.560625 and 1001.42500.101.560625

Background

Fire department personnel have a list of clothing/uniform items that they order, as needed and approved, during the fiscal year. These items are ordered intermittently as the year progresses and the total amount spent with this vendor will exceed \$25,000, requiring Board approval. We have a positive history over the last several years working with this company. They have consistently provided us with the lowest overall per item costs as well as excellent customer service. They also provide us with quality items that are consistent which allows us to maintain our uniform standards. They have a brick and mortar sizing center and an online store customized for the OPFD with individual log-ins for ease of use. This year, because of a total of five new department employees, we have exceeded our estimated spending with this company. Doing our due diligence, staff went out a got proposals from 2 additional companies that perform this type of work.

Alternatives

The Board could delay action and request more information.

Previous Board Action

N/A

Citizen Advisory Commission Action

N/A

Anticipated Future Actions/Commitments

N/A

Intergovernmental Cooperation Opportunities

N/A