



Agenda Item Summary

File #: RES 21-241, **Version:** 1

Submitted By

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Reviewed By

AMZ

Agenda Item Title

A Resolution Approving a Second Amendment to the Independent Contractor Agreement with Allied Garage Door, Inc. to Change the Not to Exceed Amount from \$25,000.00 to \$30,000.00 and Authorizing its Execution

Overview

This contract is for maintaining and repairing overhead doors at the Public Works Center, Water Pumping Stations, Fire Stations, Village Hall, and Parking Garages. The current PO with Allied Garage Door does not contain sufficient funds to complete an emergency repair needed at the Public Works Center.

Recommendation

Approve the Resolution.

Fiscal Impact

The Fiscal Year 2021 Public Works Operating Budget Village Hall Property Repair Account No. 1001-43790-711-540674 includes \$57,000.00 for property repairs, \$11,199.97 of which is unencumbered. Funds in that account would be used to cover the cost of the repairs needed at the Public Works Center.

Background

The Village entered into an Independent Contractor Agreement with Allied Garage Door in February of 2021 for \$15,000.00 to provide maintenance and emergency repair services for overhead doors at Village-owned buildings. The Agreement was amended to \$25,000.00 in April of 2021 due to unexpected repairs needed at the Public Works Center. Throughout 2021, costs for various repairs required at other locations, as well as the Public Works Center, have added up to \$24,303.70 leaving \$696.30 on the current PO.

One of the overhead speed doors at the Public Works Center recently became inoperable due to a broken motor gear and the cost to complete that repair is \$1,461.55. The previously approved contract amount of \$25,000.00 would be exceeded by \$765.25. Staff is requesting that the Village Board approves a second amendment to the Agreement for an amount not to exceed \$30,000.00. The difference of \$4,234.75 would be for any unforeseen emergency repairs needed at all locations for the remainder of 2021.

Alternatives

The alternative to this recommendation could be to delay action to gain additional information.

Previous Board Action

The Board has not previously acted on this item.

Citizen Advisory Commission Action

N/A.

Anticipated Future Actions/Commitments

It is anticipated that staff would bring this item to the Village Board for approval annually if necessary.

Intergovernmental Cooperation Opportunities

None at this time.