



Agenda Item Summary

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Submitted By

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Agenda Item Title

Finance Committee Review of the Draft Recommended Fiscal Year 2022 Budget

Overview

On October 11, 2021, staff provided the Finance Committee with a general overview of the FY22 Recommended Budget and discussed in greater detail the following:

- 1) Enterprise Funds (Water/Sewer, Parking, and Environmental Services)
- 2) Internal Service Funds (Debt Service, Health Insurance, Self-Insured Retention Funds)
- 3) Special Revenue Funds (non-specific overview and questions addressed)

The following remaining budgets will be discussed under this agenda item:

- 1) Fire Department
- 2) Public Works
- 3) Health
- 4) IT
- 5) Community Relations
- 6) Adjudication
- 7) Law
- 8) Finance
- 9) VMO/Sustainability
- 10) Clerk's Office
- 11) Village Board

Anticipated Future Actions/Commitments

Several meetings of the Village Board are scheduled for public review and consideration of the Recommended FY21 Budget.

- 1) October 25, 2021: Finance Committee Continued Discussion General Fund Budget
- 2) November 1, 2021: Truth in Taxation Hearing
- 3) November 8, 2021: Special Budget Meeting Full Board
- 4) November 11, 2021: Special Budget Meeting Full Board
- 5) November 15, 2021: Budget Public Hearing
- 6) December 6, 2021: Board Adoption of Budget, Levies, and Abatements

Report

Chapter 2 of the Municipal Code establishes the foundation for the Municipal Budget and provides:

- The Village fiscal year is January 1 - December 31 annually.
- The Board of Trustees must adopt the annual budget prior to the start of the Fiscal Year and passage of the annual budget shall be in lieu of passage of the appropriation ordinance.
- On or before the Village Board of Trustees' first regular meeting in November of each year, the Village Manager shall submit to the Board of Trustees an annual Municipal budget which contains estimates of revenues together with recommended expenditures in conformity with good fiscal management practice.

The use of Fund Accounting for the Village's revenues and expenditures is required as the Village of Oak Park is established under State Law as a municipal corporation and the Financial Accounting Foundation (FAF) requires the use of Generally Accepted Account Principles (GAAP) established by the Government Accounting Standards Board (GASB). Among the basic principles of governmental GAAP is fund accounting. Because of the diverse nature of governmental operations and the numerous legal and fiscal constraints under which those operations must be conducted, it is impossible to record all governmental financial transactions and balances in a single accounting entity. Therefore, unlike a small private business which is accounted for as a single entity, a governmental unit is accounted for through separate funds, each of which is a fiscal and accounting entity with a self-balancing set of accounts. When compared to the private sector, fund accounting would most closely resemble a large publicly traded company that consists of a parent corporation and its subsidiaries, where each subsidiary maintains a separate set of accounting records and reports its numbers to the parent which then consolidates all the information for investor reporting.