



Agenda Item Summary

File #: RES 21-299, **Version:** 1

Submitted By

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Reviewed By

AMZ

Agenda Item Title

A Resolution Approving the Renewal of a Professional Services Agreement with Thompson Elevator Inspection Service, Incorporated to Provide Elevator Inspections and Plan Review Services in Fiscal Year 2022 in an Amount Not to Exceed \$50,000 and Authorizing its Execution

Overview

Elevators are unique, complex and specialized. In order to continue to provide optimum customer service, the Village of Oak Park shall continue to outsource the twice-annually safety inspections and construction plan review activities.

Recommendation

Approve the Resolution.

Fiscal Impact

The Recommended FY 2022 Budget for External Support includes \$1,050,000 (account #1001-46250-101-530667). This contract will not exceed \$50,000.00 of the overall \$1,050,000.00 budgeted amount.

Background

The State of Illinois requires elevators to be inspected annually. A majority of Illinois municipalities outsource their elevator safety inspection programs due to the complexity of elevator machinery.

The Village contracted with Thompson Elevator Inspection Service to handle inspection and review services starting back in 2000. Thompson Elevator completed the Request for Proposal process issued September 23, 2019 and was chosen to perform services in 2020 with two additional one-year optional terms. The agreement was renewed for the first optional term for services in 2021. Staff is pleased with the services provided by Thompson. The current recommended renewal calls for providing the same services.

Alternatives

The Village Board could direct that specialized in-house staff be hired to perform the inspection and review services or decide not to renew this agreement for an additional optional one-year term.

Previous Board Action

The Board approved RES 19-354 on December 2, 2019 for services in 2020 with two additional one-year

optional terms. The Board approved RES 21-29 on February 1, 2021, to renew the agreement for services in 2021.

Citizen Advisory Commission Action

N/A

Anticipated Future Actions/Commitments

N/A

Intergovernmental Cooperation Opportunities

N/A