



Agenda Item Summary

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Submitted By

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Reviewed By

AMZ

Agenda Item Title

A Resolution Approving an Independent Contractor Agreement with Total Parking Solutions, Inc. for the Service, Maintenance and Cellular Connectivity of Eighty-Seven (87) Cale Paystations During Fiscal Year 2022 in an Amount Not to Exceed \$134,412 and Authorizing its Execution

Overview

The Contractor, Total Parking Solutions, Inc., will service and maintain eighty-seven (87) Cale paystations located throughout the Village. Additionally, Total Parking Solutions, Inc. will provide cellular connectivity to ensure constant communication to the Cale WebOffice Monitoring server for the eighty-seven (87) cale paystations. Maintenance and cellular connectivity are necessary to ensure a convenient, reliable parking experience for residents and visitors of Oak Park.

Recommendation

Approve the Resolution.

Fiscal Impact

The Recommended FY 2022 Budget includes the following for contracted services for the service, maintenance, and cellular connectivity of the cale paystations:

5060.43770.786.530660 (Street Parking General Contractuals) = \$107,528

5060.43770.787.530660 (Parking Lots General Contractuals) = \$26,884

Background

The Village contracts with Total Parking Solutions, Inc. to furnish and install Cale paystations for metering various parking lots and on-street parking areas. As the preferred vendor selected through an RFP process, Total Parking Solutions, Inc. has provided paystations for the Village's conversion of all coin-operated parking meters. In addition, they have been the provider of service and maintenance and also of cellular connectivity functionality. Cellular connectivity is used to allow real-time credit card payment, integration with Passport Mobile Pay technology, and connectivity to Genetec License Plate Reader (LPR) technology installed in Parking Enforcement vehicles. Total Parking Solutions, Inc. has been a responsible vendor in providing these services since selected through the RFP process in 2018.

To ensure continued normal operation of the paystations and to ensure reliable connectivity between the

paystations and the Cale WebOffice monitoring, it is recommended the vendor Total Parking Solutions, Inc. continues to be the provider of reliable service and maintenance of these paystations as well as of cellular connectivity services to enable real-time and historical monitoring of paystation sessions. It should be noted that in 2021, due to financial constraints related to COVID, the agreement with TPS did not provide for preventative maintenance as it did in previous years. Rather, the agreement included a small allotment for time and material repairs that were necessary throughout the year. Staff recommends including the quarterly preventative maintenance plan in the 2022 agreement in order to prolong the useful life of the paystations and avoid service disruptions.

Thirteen paystations, recently purchased, remain under warranty through the third quarter of 2022. Quarterly maintenance charges for these units will begin in the fourth quarter of 2022.

Alternatives

Request additional information.

Previous Board Action

On June 24, 2021, the Village Board approved an Independent Contractor Agreement with Total Parking Solutions, Inc. for the purchase, installation, and programming of 4G modem upgrade kits for forty-six (46) Cale Parking paystations during fiscal year 2021 in an amount not to exceed \$23,920.00.

On December 7, 2020, the Village Board approved an Independent Contractor Agreement with Total Parking Solutions, Inc. for the service, maintenance, and cellular connectivity of eight-seven (87) Cale paystations during Fiscal Year 2021 in an amount not to exceed \$75,000.

On March 2, 2020, the Village Board approved an Independent Contractor Agreement for the purchase of twenty-eight (28) cale paystations in 2020 in an amount not to exceed \$250,000.00. Due to the public health emergency and the resulting economic downturn, staff recommended only installing thirteen (13) cale paystations in 2020 as part of the Lake Street improvement project. In concurrence with the staff's recommendation, the Village Board amended the FY20 budget on June 15, 2020, decreasing the funds appropriated for this purchase and installation. In total, \$114,594.00 was spent on the installations in 2020.

On February 18, 2020, the Village Board approved an Independent Contractor Agreement for the service, maintenance, and cellular connectivity for the calendar year 2020 totaling \$62,875, with Total Parking Solutions, Inc.

On March 18, 2019, the Village Board approved an Independent Contractor Agreement for the service, maintenance, and cellular connectivity for the calendar year 2019 totaling \$33,150, with Total Parking Solutions, Inc.

Citizen Advisory Commission Action

N/A

Anticipated Future Actions/Commitments

N/A

Intergovernmental Cooperation Opportunities

N/A