



Agenda Item Summary

File #: RES 22-111, **Version:** 1

Submitted By

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Reviewed By

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Agenda Item Title

A Resolution Approving a Contract for Services Between the Village of Oak Park and the Harlem Lake Marion Corporation, d/b/a Downtown Oak Park Corporation (DTOP) and Authorizing its Execution

Overview

Downtown Oak Park Corporation (DTOP) was organized for the purpose of promoting the development and expansion of business within Special Service Area Number One (SSA) and has the authority to enter into contracts with the Village for the provisions of services necessary to DTOP's mission and the purpose of the SSA. On January 18, 2022, the SSA voted to extend DTOP through May 25, 2027.

Staff Recommendation

Approve the Ordinance

Fiscal Impact

The Special Service Area Number One (SSA) is a self-imposed tax on the Downtown Oak Park Commercial Areas. The Village levies the SSA Tax based on DTOP's budget request.

Background

The Village levies the SSA tax based on the request from DTOP which was created by the SSA to administer programs and services to increase shopping and dining in the SSA geographic area. The current DTOP contract expires on May 18, 2022. The 2007 Ordinance re-establishing the SSA states that the purpose is "to provide for marketing, business promotions, and related services to the Downtown Oak Park commercial areas, and shall be in addition to the services provided to the Village generally". There is no requirement that the Village contract exclusively with DTOP. However, the Village has historically contracted with DTOP to provide the services under the SSA based on the requests of the businesses and building owners in the SSA District. The contract provides that each year, DTOP will submit a budget listing all services that DTOP intends to provide under the contract.

Alternatives

Not enter into the contract and direct staff to conduct further negotiations.

Previous Board Action

Special Service Area Number One was established by the Village pursuant to Village Ordinance No. 1973-O-87,

adopted on December 17, 1973, and entitled "Ordinance Establishing Village of Oak Park Special Service Area Number One," which was further extended pursuant to Village Ordinance No. 1987-O-97 adopted on December 7, 1987, duly filed with the Cook County Clerk's Office as required by law, and entitled "Ordinance Establishing a Three Percent Property Tax in Special Service Area Number one of the Village of Oak Park. December 13, 2007, the Village adopted Ordinance No. 2007-O-62, entitled "An Ordinance Reestablishing Village of Oak Park Service Area Number One with Altered Boundaries and Thereby Extending the Effective Period for a Property Tax of Three Percent of Equalized Assessed Value in Relation Thereto." Ordinance No. 2007-O-62 authorizes the property tax to be levied annually, until such time as it is repealed by appropriate action of the President and Board of Trustees of the Village to pay for the cost of such services provided that the special annual tax shall be limited so that the total of said tax does not exceed three (3%) of the assessed valuation as equalized of the property within Special Service Area Number One.

In addition, the Contract Committee of the Village Board held a meeting on March 14, 2016, to review this item.

On March 21, 2016, the Village Board voted to extend the contract to December 31, 2017.

On December 11, 2017, the Village Board voted to extend the contract to May 18, 2022.

Citizen Advisory Commission Action

N/A

Anticipated Future Actions/Commitments

N/A

Intergovernmental Cooperation Opportunities

N/A

Performance Management (MAP) Alignment

N/A